



**REQUEST FOR PROPOSALS FOR  
IMPLEMENTATION AND DISTRIBUTION OF  
SUB-GRANTS FOR NORTH SHORE  
WATERSHED FLOOD MITIGATION**

**Addendum No. 2**

**Date of addendum: November 16, 2021**

**NOTICE TO ALL POTENTIAL RESPONDENTS**

The Request for Proposals (RFP) is **modified** as set forth in this Addendum. The original RFP documents remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]**

| 1.0 RFP   |              |   |  |
|---|--------------|---|--|
| Addenda Item  | RFP Sec. No. | RFP Section Title   | Description of Change  |
| 1.1   | II.A.        | SCHEDULE  | The schedule is <i>amended</i> as follows:<br><br>Issuance of RFP.....October 15, 2021<br>Deadline to submit questions...November 15, 2021 Proposals due date/time.....November 21, 2021 Notice of Award.....December 17, 2021 or earlier Notice to Proceed.....December 31, 2021 or earlier |
| 1.2   | III.C.       | THE PROGRAM   | The following #11 is <i>added</i> after sub-paragraph III(C)(10):<br><br>“11. Submit a yearly report within 90 days of the close of the County’s fiscal year.”   |
| 1.3   | III.C.       | THE PROGRAM   | The following #12 is <i>added</i> after sub-paragraph III(C)(11):<br><br>“12. Select and include a non-profit to represent Anahola in the review process.”   |
| 1.4   | III.C.       | THE PROGRAM   | The following #13 is added after sub-paragraph III(C)(12):<br><br>“13. Select and include a Native Hawaiian cultural practitioner in the review process.”  |
| 3.0 – Questions and Answers   |              |   |  |
| The following questions and answers are edited for clarity. The questions and answers are provided as a matter of information to clarify issues raised about the RFP. To the extent that changes to the RFP are required based on the questions received, the RFP has been modified as noted above in the RFP section of this Addendum. |              |   |  |
| Item  |              | Questions and Answers   |  |
| 3.1   |              | <p><b>Question:</b> Do we need to name and identify the Anahola organization and Cultural Practitioner in our proposal or just confirm that we will do so?</p> <p><b>Answer:</b> A confirmation is sufficient; they do not need to be named at this time.</p> |  |

|     |  |
|-----|--|
| 3.2 | <p><b>Question:</b> Under section, "2.3 Staffing" it states, "...training and escalation techniques that will be utilized to recognize and minimize common mistakes, detect vulnerabilities, and improve efficiency and productivity." Are you referring to a training that will address these issues within our staff internally or that our staff will be trained to recognize these issues within our subgrantee organizations?</p> <p><b>Answer:</b> We are referring to training that will address these issues with your staff internally.</p> |
| 3.3 | <p><b>Question:</b> Is the annual audited financial statement due at the end of the county fiscal year or our organization's fiscal year? Or do we need to submit a statement for both FYEs?</p> <p><b>Answer:</b> The annual audit is due at the end of the selected non-profit's fiscal year.</p>  |

|     |   |
|-----|---|
| 3.4 | <p><b>Question:</b> Would you like a conflict-of-interest statement from any board member of our organization that is also serving on one of the community advisory committees?</p> <p><b>Answer:</b> Yes</p> |
|     |   |
|     |   |

**[END OF DOCUMENT]**